

CSIR-IMMT Staff Club

Guidelines for EXTERNAL USERS

To regulate and streamline usage of Staff Club Sports facilities by outsiders such as friends/relatives of staff club members residing outside, the following regulations are to be kindly followed systematically and rigorously.

- [1] An outsider seeking to use the club should fill the prescribed application form (contact the undersigned for the form), and submit to the Secretary Staff Club.
- [2] After due verification, an ID card will be issued to the applicant on payment of the subscription fee.
- [3] The ID card will be valid for the period as subscribed by the applicant and should be renewed on expiry.
- [4] The ID card should be produced to the security personnel during entry inside campus and should be carried by the user while inside campus.
- [5] **Preference in availing the facility will always be given to IMMT'ians over external users.**
- [6] **It is the responsibility of the external user to find a suitable free timing.**
- [7] **However, in extreme cases, with the consent from IMMT staff who is using the court, one can play along with them.**
- [8] **Under no circumstance, an IMMT staff shall wait (for an outsider) more than 10 minutes to play.**
- [9] The ID card holder should maintain discipline and decorum inside campus and follow proper dress code wherever necessary and applicable (proper shoes in badminton court etc. to avoid court/field damage).
- [10] **A time restriction of maximum 2 hours a day will apply on the ID card holder.**
- [11] Staff Club will not provide consumable/movable sports equipment such as (shuttle, bat, ball, etc.) and should be brought by the outsider.
- [12] **An outsider, without the ID card will not be entertained in the staff club premises.**

Kind co-operation from all is solicited.

Balaji Umapathi
Secretary Staff Club