



सीएसआइआर-खनिजएवंपदार्थप्रौद्योगिकीसंस्थान
CSIR-INSTITUTE OF MINERALS AND MATERIALS TECHNOLOGY
(Council of Scientific & Industrial Research)
भुवनेश्वर/BHUBANESWAR –751013

No.16(70)/2021-E.I

Date: 26.10.2021

Advertisement No. 04/2021
(Engagement of Part-Time Doctor)

CSIR-IMMT, Bhubaneswar invites applications from qualified doctors in Allopathic system of medicine possessing the following eligibility conditions for engagement of one part time doctor in IMMT Health Centre located inside its residential campus on payment of a monthly consolidated amount of honorarium for medical treatment of its employees, pensioners and family pensioners. The details of essential qualification, work experience, age, job requirements, monthly honorarium etc., for this engagement are given below :-

Sl.No.	Name of the position	No. of position & Consolidated Monthly Honorarium	Working Hours	Duration of Engagement	Essential Qualification and Maximum Age limit as on the last date of receipt of application.
1.	Part-Time Doctor (Allopathic System)	01 (ONE) Rs.32,670/- P.M. (consolidated amount for full month of duty)	3 hours daily (Either Morning shift or Evening shift depending upon requirement) on all working days except Sunday and any Gazetted Holiday.	Initially for 6 months which is extendable for further period on satisfactory service OR till further orders, whichever is earlier.	MBBS Degree with 55% marks from a Medical college/university recognized by Govt./MCI and with minimum 10 Years of relevant experience as a registered practitioner in Medicine. Retired Doctors from Government organizations may also apply. Maximum Age limit : 64 years

#Desirable Qualification: - Candidates with higher degree of M.D. after possessing essential qualification & experience will be preferred.

(1) Honorarium and Job Requirement: -

To perform general duties as a Medical Officer in CSIR-IMMT Health Center and to attend to patients which will comprise employees, pensioners and their dependant family members and family pensioners. He/She will have to attend either the morning shift or the evening shift of OPD of CSIR-IMMT Health Center, IMMT Campus, Bhubaneswar for three hours duration as per requirements and as decided by the Competent Authority of IMMT. In case of serious ailments, if required, he/she has to refer patients to some of the Hospitals which are tied up with CSIR-IMMT for extending treatment with credit facility

and without credit facility, as the case may be. He/She will also have to certify the credit Hospital bills as well as credit Medicine bills received in respect of those patients referred and attended by him/her. If required, he/she may have to work for extra shift of duty in the absence of regular Medical Officer of the Institute, which will be compensated to him/her by giving commensurating off in his/her normal shift of duty.

Payment of monthly honorarium of Rs.32,670/- is solely attendance based for the whole month and in case of absence from duty on leave or for any other reason in a month, the honorarium will be calculated on prorata basis for the period of duty, the consolidated amount of which will be paid in the 1st half of the following month. No other payment except the admissible honorarium based on actual attendance will be paid to the part time Doctor.

(2) Period of Engagement: -

Engagement of part time Doctor will be purely on contract basis for a temporary period and it will not confer any right, explicit or implicit, on the incumbent for any claim for absorption/regularization/continuation against any post of IMMT/CSIR. The period of engagement as part time Doctor will not be extended under any circumstances after the incumbent attains the age of 65 years. However, the engagement of part time Doctor may be terminated at any time by CSIR-IMMT by giving one-month notice without assigning any reason and the incumbent may also terminate his/her services by giving one month notice in advance, which can be extended or curtailed OR immediately by paying one month honorarium to IMMT in lieu of the notice period.

(3) General terms & conditions for engagement of Part Time Doctor: -

- (i) No TA/DA will be paid to the candidates for joining of the assignment.
- (ii) Tax deduction at Source: Income Tax or any other tax liability will be as per the prevailing rules and it will be deducted at sources before effecting the payment of honorarium for which the office will issue TDS certificate.
- (iii) Confidentiality of data, information and documents: The information, data and documents related to the office shall remain confidential. No one shall utilize or publish or disclose to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the office, without the express written consent of the office. The part time doctor shall be bound to hand over the entire set of records or assignments to the office before the expiry of the contract or before.
- (iv) Conflict of interest: The Part Time Doctor engaged by this office, shall not represent or give opinion or advice to others in any matter which is averse to the interest of this office.
- (v) Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the above position.
- (vi) The engagement of part-time doctor is subject to the terms and conditions issued by CSIR in this regard from time to time.
- (vii) For all intent and purposes, the services of Part time doctor will be under administrative control of the Director, CSIR-IMMT.
- (viii) The candidates applying for above position must be medically fit.

(4) Procedure for Engagement of Part-Time Doctor: -

- (i) Application in prescribed format duly filled in all respects along with all relevant mark sheets and certificates etc. should be sent by speed post or e-mailed to CSIR-IMMT e-mail (recruitment@immt.res.in) so as to reach on or before the last date for submission of application, **i.e. 09-11-2021 upto 5.30 p.m.** Applications received after the last date for any reason will not be entertained by CSIR-IMMT. The applicant must ensure that the scanned application and documents sent through email are clearly visible and readable and they must send the hard copy of their application and documents by speed post so as to reach IMMT at the earliest. All the applicants while sending the hard copy by speed post need to superscribe on the envelope “**Application for Engagement as Part time Doctor at IMMT**” and send in the following address :

Administrative Officer (E-I)
CSIR-IMMT (RRL), Acharya Vihar
Bhubaneswar 751 013

- (ii) The date for determining age/qualification and experience shall be the last date of submission of application form.
- (iii) Incomplete application (i.e. without photographs, relevant mark sheet and certificates and unsigned, applications received after the last date, etc.) will not be entertained and will be summarily rejected.
- (iv) All the applications received will be screened by a committee. The Committee can fix their own criteria for short-listing the candidates to be called for interview. The short listed candidates will be interviewed by a duly constituted Selection Committee and the selection will be made based on the performance in the interview.
- (v) In case of any false information received through application, the competent authority will cancel the candidature of the applicant and the candidate will be debarred from attending the interview in future.
- (vi) Eligible candidates, if required, may have to attend the online interview as per date & time slot allocated to them.
- (vii) Selected candidates must bring all original and self-attested copies of mark sheets/certificates of Educational Qualifications and Experiences etc. along with a recent passport size photographs at the time of joining. In case of failure to bring the original mark sheets/certificates, selected candidates will not be allowed to join as Part Time Doctor.

Interested eligible candidates may apply on prescribed proforma enclosing their bio-data along with self-attested photocopies of certificates and affixing recent passport size coloured photograph on it. List of short listed candidates, date of interview and any other information with regard to engagement of Part time Doctor will be notified on CSIR-IMMT website i.e. www.immt.res.in The candidates are, therefore, advised to keep on visiting IMMT website regularly for updates.

Sd/-
प्रशासनिक अधिकारी/Administrative Officer

13.	Employment records (in chronological order, starting with the first job)				
	Name and address of employer/institution	Period		Designation of post held and scale of pay	Nature of work and level of responsibilities.
		From	To		
14.	Additional relevant information, if any, in support of your suitability for the said engagement, attach a separate sheet, if necessary				
15.	Details of Enclosures			(i) Educational Qualification: (ii) Experiences: (iii) PPO (if superannuation from Government Service): (iv) Any other relevant documents :	

16. Details of blood/close relative employed in CSIR/IMMT: -

17. Undertaking/Declaration: - I hereby declare that all the statements & information made in the application are correct and complete to the best of my knowledge & belief and nothing has been concealed/distorted. I further declare that I was clear from vigilance angle at the time of my retirement (in case of Govt. Employee) and I am medically fit to perform office work. In the event of any statements & information being found false or incorrect at any time, action may be taken against me and I shall abide by the decision of authority, my engagement shall be liable to be summarily terminated without notice/compensation.

(Signature of Candidate)

Name.....

Place.....

Date.....

