



सं/No.16(88)/2025-E-I

दिनांक/Date : 21.08.2026

परीक्षा का अनुसूची / SCHEDULE OF TEST

Sub : Schedule of Trade Test for recruitment to the posts of Multi-Tasking Staff (MTS) notified vide Advt. No. 02/2026 –reg.

In continuation of this Institute Notification dated 29.07.2026 and 12.08.2026, it is hereby notified for information of all concerned that CSIR-IMMT has notified 07 (seven) (04-UR, 02-ST & 01-EWS) posts of MTS vide CSIR-IMMT Advt. No.02/2026. Out of the above positions, one post is horizontally reserved for ESM category. All applications received have been scrutinised and the final eligible list has been notified on the Institute website. As already mentioned in the aforesaid advertisement, the mode of selection for the post is as follows: -

Mode of Selection for the posts of MTS: “Eligible candidates applying for these posts will be invited for Trade Test. Those who qualify in the trade test will be invited for a written test. The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.”

The subjects of Trade Test will cover basic items/activities as required to be performed by an incumbent at the level of MTS in a Modern Central Government Office/Institute/Lab, and in its Administrative Department, Guest House, Watch & Ward, Housekeeping, Transport, Gardening Sections/Divisions/R&D Departments etc. The Trade test will be conducted as per the following schedule:

Name of Post	Test	Date of Trade test	Centre
Multi-Tasking Staff (MTS)	Trade Test	19 th to 22 nd September, 2026	CSIR-IMMT, Bhubaneswar

- (1) **The exact date, time and venue of Trade test will be mentioned in the admit card.** Request for change of date, time and Centre of Trade Test shall not be entertained under any circumstances.
- (2) Eligible candidates shortlisted for Trade test are required to download their admit cards from the link provided <https://admitseva.immt.res.in> . **Link for downloading of admit card will remain active upto 15.09.2026 (Tuesday).** (For any technical issue regarding downloading admit card, contact Help Desk E-mail: recruitment.immt@csir.res.in Contact No.: 0674-2379225 during office hour from Monday to Friday, except holidays). Further, candidates may note that there will be no postal despatch of hard copy of admit card. Candidates who fail to download the admit card within the stipulated time, will not be allowed for Trade test.
- (3) **Candidates are advised to report one hour before commencement of Trade test. Candidates reporting after the scheduled time of the test will not be allowed. Other details are mentioned in the admit card.**
- (4) **Candidates are required to produce their original admit card and Aadhar card as photo identity proof for biometric attendance/verification failing which they will not be allowed to attend the test.**
- (5) Candidates are also required to preserve the original admit card and produce the same for verification as and when asked for during the process of recruitment.
- (6) Trade test is qualifying in nature. Candidates qualified in the trade test will be invited for written test. If a candidate does not qualify in the trade test, he/she will be considered unsuccessful and he/she will not be considered further for the post.
- (7) The Trade Test will be as under:

Type of Test	No. of Questions	Marks for each question	Total Marks
Identification of items	06	05	30
Activity	02	10	20
		Total Marks	50

- (8) The minimum qualifying marks for the Trade test:

Category	Qualifying Marks
UR/EWS/ESM	25
ST	20

- (9) Candidates are required to write their Name, Roll No., Post Code, Category, Date of test etc., at the space provided before start of the Trade test.
- (10) Candidates who have submitted multiple applications, are required to appear for Trade test once only irrespective of the number of applications he/she has submitted. If a candidate appears in Trade test more than once, such candidates will be disqualified.
- (11) CSIR-IMMT shall provide Paper/Answer Sheet for Trade test. Candidates should bring his/her pen/ pencil.
- (12) After conclusion of the test, answer sheet will be collected from the candidates. Candidates are to affix their signature on their respective answer sheet and submit it to the invigilator. **If they fail to do so their answer sheet will not be evaluated and the same will be rejected.**
- (13) Candidate should not leave the Trade Test hall without prior permission. They should remain in their seats till their answer sheets are collected.
- (14) Candidates shall abide by the instructions given to them by the Trade Test Supervisor/Invigilator.
- (15) Candidates are advised to come prepared to stay for one day additionally beyond the date of Trade test, in case of any unforeseen situation, the Trade test may be extended to next day.
- (16) Furnishing any false information or deliberate suppression of any required factual information at any stage of its detection, will render the candidate liable for being disqualified.
- (17) Candidature for the Trade test is provisional. Trade test does not by itself give any entitlement whatsoever for any appointment in CSIR-IMMT, Bhubaneswar. Candidates should satisfy themselves regarding possession of the required qualification, age, category and admissibility of benefit of reservation etc. as stipulated for the post, he/she has applied for, as on the cut-off date before appearing in the examination. The candidate will be treated as debarred, invalid, ab-initio, in case he/she does not fulfil the eligibility criteria. Persons involved in impersonation/malpractices will be debarred.
- (18) Smart watches, smart phones will not be allowed inside the exam hall. Possession of Bluetooth Devices, spy cameras and any other electronic gadgets in the examination hall will invite debarment from the examination as well as from the future examinations as per GoI/CSIR rules.
- (19) No TA or any other expenses will be paid to the candidates for attending the Trade test or the written test. CSIR-IMMT shall not make any arrangement for lodging and boarding of the candidates.
- (20) Canvassing directly or indirectly will disqualify the candidature.
- (21) CSIR-IMMT reserves the right of ordering re-test in the case of any candidate or all candidates.
- (22) The decision of the Director, CSIR-IMMT in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination, selection, non-selection will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- (23) **The date of Trade test as scheduled above is tentative and subject to change/ postponement due to any unforeseen situation and/or administrative reasons. All the candidates are, therefore, advised to check Institute website www.immt.res.in for latest updates.**

प्रशासन नियंत्रक / Controller of Administration

प्रतिलिपि/Copy to:-

1. Head, CN & IT - For hosting on CSIR-IMMT website.